

## Information Required from Investigator:

### Description/Intent:

- Is data request part of a human research study?
- Who is potential external third party?
- Is the external third party a for-profit or not-for profit institution? If an individual, please include their affiliated organization and if it is for-profit or not-for profit.
- Who initiated the study or request, PHS or the third party?
- Will we (PHS) be providing any analytic services (if so, describe) or are we being asked to provide data only?
- Who is the responsible internal collaborator (person that will be responsible for overseeing the data collection, screening, analytics and delivery of data – if applicable)?
- Are we the only institution contributing data or is this instance part of a larger external project? If more than PHS, please describe.
- Please provide a general description of the data sharing request:
  - What are the objectives?
  - How will third party use the data?
  - What is third party's interest in this market and/ or area of study?
- What type of data elements are being requested?
  - Clinical patient data?
    - Aggregated?
    - De-identified?
    - Limited Data Set?
    - Identifiable?
  - Genomic?
  - Imaging?
- How many patients would be included in dataset?
- What kinds of data are being requested (e.g. coded problems, discharge summaries)?

### Guidelines/Restrictions:

- Does the request meet one or both of requirements below?
  - Further one of the institution's charitable missions and-
  - Likely to improve patient care, operations, advance biomedical knowledge or other direct benefit to patients of a Partners Hospital

### Commercialization:

- What are the commercialization intentions of the third party?

### Access and Security:

- How will data be transferred and/ or accessed by the third party? Comment on the security measures in place.
- Is there a data destruction plan for after the data are used for the intended purpose? If no, what is the data retention plan?

- Does third party need direct access to the dataset?

**Considerations:**

- Is there a financial benefit or compensation from the third party as part of data sharing arrangement? Are there reasonable costs associated with the time and effort to prepare or transmit the data?
- Are any in-kind contributions being proposed as part of data sharing arrangement (e.g. expertise, tools, technologies from third party provider, useful data/insights back to PHS)?
- Would the third party agree to share/ return the dataset and insights to Partners' system?
- What are the third party's interests in data use beyond the objectives outlined in the proposed data sharing arrangement (i.e. additional data use rights requested or re-distribution intentions)?